

## 2025 Annual Meeting Minutes – KS Fencing Division

Wednesday, July 23<sup>rd</sup>, 2025

6-7pm

Central Resource Library

### Attendees

Committee Members – Samantha Herdman, Tracie Lewis, Grady Robertson (virtual), Steve Wildman

Guest: Bill Cipra

1) Meeting called to order at 617pm by Grady R.

### 2) Financial Report -Steve Wildman

a. Beginning Balance \$7043.79

b. Two deposits

i. 5.1.25 \$402.75

ii. 6.25.25 \$33.00

c. **Ending Balance 6.30.25 \$7479.54**

d. Refunds to be issued to Summer National participants who registered for two events and were not fenced

**Follow-up:** Grady to issue returns

e. Question broached regarding the minimum balance the division is comfortable falling to. Sam informed the committee that the historic level was \$4000. The division agreed this is an acceptable minimum balance.

f. Division Officer and Financial Report Form is due by October 31<sup>st</sup>.

### 3) Old Business

a. 2025 Referee Clinic

Concern introduced regarding referees and the support, development and maintaining those who attend the clinics. Discussion revolved around helping attendees complete all required pieces for certification from taking the test prior to holding a tournament for observation and helping complete the USA Fencing paperwork. Strong interest in the division facilitating a tournament for this. Sam to facilitate tournament if occurs. Will need to secure medals or equivalent trophy.

To be held after Labor Day at Heartland with the possibility of the division providing lunch.

**Follow-up:** Clinic Details: Instructor, Date, Time

b. Division – Fund Usage

Per USA Fencing: Division funds Can Not be used to buy equipment for individual clubs. Grants may be offered to individuals.

- i. UPDATE – Division Laptop. Jordan Billings is in possession of the laptop. Will return it, printer and other associated items to Sam.

**Follow-up:** Continue to brainstorm new ways to use funds

c. Division – Survey **TABLED due to time**

At February's meeting, question was posed if the division has asked what the priorities are of its members or maintains a roster of members. From this, Sam investigated how to create a survey thru google forms. Discussion regarding what to ask in the survey was decided.

1. Interest in a Referee Clinic – Y/N
2. Interest in an Armory Clinic – Y/N
3. Interest in division/board – Y/N
4. Other/Comments/Interests/Do to improve – Open ended
5. Capture Members Email

Sam to create survey by 5/13/25. Tracie to submit to USA Fencing by 5/17/25.

Blast submitted to USA Fencing 5/15/2025 <https://forms.gle/1242iBhw4vojyahq6>

**Follow-up:** Compile Results

d. Division – Equipment

Fourth scoring machine needs to be replaced. One reel left to fix. Division to get quotes for the cost of replacing a scoring machine to maintain four full strips w/ scoring.

**Follow-up:** Tracie to compile cost of scoring machines from various manufactures

e. Armory Clinic

Discussion Continued – Want a nationally certified armorer to conduct the clinic. Emmi has contact in St. Louis. To be held separate from the Referee Clinic. Date to be determined.

**Follow-up:** Grady to confirm individual and schedule

f. Division – Annual Meeting/Elections

Results of the nominations and voting for the KS Division 2025-2026 Committee positions

Grady Robertson (HFA) – Chair

Samantha Herdman (FRF) – Vice Chair

Tracie Lewis (KCFC) – Secretary

Steve Wildman (KCFC) – Treasurer

**Follow-up:** Division officer form to be filled out and sent to USF Fencing – Steve to complete. Tracie will follow-up with USA Fencing regarding blast email and the failure of it to go out when requested and why it was not received by the entire Division.

g. Division Event - Community

Standing Item – Programs for the division to support camaraderie across clubs as additional ways to use division funds

4) **New Business**

a. Working Calendar – **Tabled due to time**

Proposal made to create a working calendar to include meetings, tournaments and division payments. A living document to include division responsibilities, timelines and due dates.

**Follow-up:** Grady to mock-up and present at August meeting

b. Upcoming Tournaments in the Division

KCFC Holiday Tournament, December 6<sup>th</sup> & 7<sup>th</sup>, Kansas City Fencing Center, KS

[KC Fencing Holiday Tournament | Kansas City Fencing Center | Lenexa, KS | AskFRED](#)

5) **Reminders**

a. Upcoming Events:

KS Division Meeting Q3, August 6<sup>th</sup>, 2025, Central Resource Library

Central Conference Room 01, 6:00 – 7:00 PM

KS Division Meeting Q4, November 5<sup>th</sup>, 2025, Central Resource Library

KCFC Holiday Tournament, December 6<sup>th</sup> & 7<sup>th</sup>, Kansas City Fencing Center, KS

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6) Meeting adjourned at 0700pm